

Governing Board – Meeting Minutes – 2/7/22



Call to Order – Richard Crouch, Chair

In attendance: (in person marked with an asterisk *)

<u>Board of Supervisors</u>	<u>Advisory Board Members</u>	<u>Region staff</u>
Lynn Grobe – Pottawattamie*	Mary O’Neill-CWI/Adult provider (nonvoting)*	Suzanne Watson-CEO*
Brian Shea-Pottawattamie Alternate	Bernie Waggoner-Adult Client/Family Rep	Lonnie Maguire-DSD*
Randy Hickey-Fremont *	Scott Halverson-CHI/Children’s BH Service Provider (nonvoting) *	Danelle Bruce-DSD*
Richard Crouch – Mills*	Kathy Hanafan-AEA/Education System Representative *	
Chuck Morris – Page *	Tara Goodman-Parent of a Child Who Utilizes BH Services	
Mark Peterson- Montgomery*		
John Hartkopf – Cass*		
Bernard Pettinger –Cass* Alternate *		
Tom Brouillette – Monona		
Steve Kenkel-Shelby *		
Tony Smith-Harrison		

Members of the public: Beth Morrissette, Parlay Consulting Firm

Approve Agenda- Motion made by Steve Kenkel and second by Mark Peterson to approve the agenda. Motion passed unanimously.

Approve November 29, 2021 Meeting Minutes- Motion made by Chuck Morris and second by Randy Hickey to approve the November 29, 2021 meeting minutes. Motion passed unanimously.

Region Finance Information –

November 2021, December 2021 and January 2022 Financial Reports- Motion made by Mark Peterson and second by Randy Hickey to approve the November, December and January financial reports as presented. Motion passed unanimously.

Approve Grant Finalists for FY22 Impact Grant- Beth Morrissette of Parlay Consulting Firm was present and provided a review of the grant finalists per Focus area. Overall, there were 33 proposals that met criteria across the 6 focus areas. Each focus area was reviewed and voted on separately.

In Focus Area 1 regarding Accessibility and Facility Improvement, motion made by Steve Kenkel and second by Kathy Hanafan to approve up to \$845,875.66 to the applicants. Motion passed

by majority vote with Chuck Morris, Randy Hickey, and Mark Peterson abstaining due to conflict of interest.

In Focus Area 2 regarding Immediate Access to Care for Mental Health Needs, motion made by Randy Hickey and second by Steve Kenkel to approve up to \$420,613 to the applicants. Motion passed by majority vote, with Chuck Morris, John Hartkopf, and Kathy Hanafan abstaining due to conflict of interest.

In Focus Area 3 regarding Improve Access to Children's Mental Health Services, motion made by John Hartkopf and second by Lynn Grobe to approve up to \$287,463 to the applicants. Motion passed by majority vote, with Steve Kenkel abstaining due to conflict of interest.

In Focus Area 4 regarding Evidence-Based Practice Implementation or Expansion, motion made by Steve Kenkel and second by Lynn Grobe to approve up to \$165,608.65 to the applicants. Motion passed by majority vote, with Chuck Morris, Kathy Hanafan, and Richard Crouch abstaining due to conflict of interest.

In Focus Area 5 regarding Services for Individuals with Mental Health Needs Experiencing Homelessness, motion made by Chuck Morris and second by Randy Hickey to approve up to \$218,505 to the applicants. Motion passed unanimously.

In Focus Area 6 regarding Workforce Shortage Strategies, motion made by Mark Peterson and second by Randy Hickey to approve up to \$119,237 to the applicants. Motion passed by majority vote, with Chuck Morris and Richard Crouch abstaining due to conflict of interest.

Follow up on Rent Payment Recommendation to Cass County for RCF- This is follow up to a previous board discussion regarding paying rent for the Willow Heights RCF while Cass County determines an appropriate use of the space. Suzanne Watson clarified with the Department of Human Services that this would not be an allowable region expense. There will be no further discussion on this matter.

Solution Point Plus Contract for Crisis Intervention Training- Suzanne Watson reviewed a contract proposal for Solution Point Plus to provide 2 CIT trainings in the region in July and August of 2022, with a 20 person capacity at each training. She also proposed the region take part in a statewide contract to provide additional CIT training, one of which would be in our region. Motion made by John Hartkopf and second by Steve Kenkel to approve the Solution Point Proposal in the amount of \$40,000 and up to \$30,000 for a statewide Solution Point contract. Motion passed unanimously.

Approve Video Campaign for the Region- Lonnie Maguire shared an update on the promotional committee working on a video campaign for the region. The region would like to use KMA for videos relating to adult services and the CAM School District for videos relating to children's services. KMA's proposal is \$4600 for 3-5 90 second videos, as well as advertisement on their website and other media. In addition, CAM would produce 2-3 videos. Motion made by Chuck Morris and second by John Hartkopf to approve the video campaign contract with KMA for \$4600 as well as CAM school district for up to \$2500 in donation for equipment for their media program. Motion passed unanimously.

Approval of Sponsoring Grow with Green Hills 2022 Symposium- Danelle Bruce shared information regarding the 2022 Green Hills Symposium and the tiers for sponsorship. The region sponsored the event last year as well. Motion made by Chuck Morris and second by Steve Kenkel to approve the gold level sponsorship of \$5000 for the 2022 Grow with Green Hills Symposium. Motion passed unanimously.

Continued Discussion on Policies for Space and Employment Financing-Suzanne Watson updated the board on continued work on policies for office space rental and payroll. The region and auditors recently held a Zoom meeting to discuss development of budgets for payroll. Suzanne plans to finalize the office space rental policy and will bring it to the board next meeting for approval. Regarding payroll, a small committee will be formed to discuss payroll plans and salaries prior to next meeting.

Region Service and other provider updates: Lonnie Maguire reported that service coordination continued to be busy in January with 43 referrals (4 SOAR). There were also 26 CAN referrals and 100 resource/referral calls in January. There were 24 mental health court clients. Danelle Bruce reported the Jail Service Coordination program had 31 referrals December and 24 Pottawattamie County Jail kiosk referrals. In January, there were 18 JSC referrals and 12 kiosk referrals.

Open Discussion/Comment from Board Members- Suzanne Watson reported the legislative funnel is February 13th. There was discussion over loan forgiveness legislation and how this currently excludes Pottawattamie County. There is also continued concern over the challenges in getting Nebraska practitioners credentialed in Iowa. In addition, Suzanne and Chuck Morris met with representatives of the Southern Hills MH Region in December to discuss our region's structure and services.

Public Comment/Discussion- None

Upcoming Important Dates:

Next Governing Board meeting: February 28, 2022

Respectfully Submitted,

Danelle Bruce

Danelle Bruce , DSD, SWIA MHDS Region

NOVEMBER 2021 SWIA MHDS EXPENSES

Paid Date	Billing Provider	Service	Amount Paid
11/9/2021	Ashcraft, Abbie	22413 Mileage - SC Miles	\$38.75
11/9/2021	Benson Law, P.C.	74393 Commitment - Attorney	\$126.00
11/9/2021	Bruce, Danelle	11413 Mileage - Admin Miles	\$200.48
11/9/2021	CARDMEMBER SERVICES	11260 Supplies - Admin	\$283.06
11/9/2021	CARDMEMBER SERVICES	11400 Publications	\$20.33
11/9/2021	CARDMEMBER SERVICES	11413 Mileage - Admin Hotel	\$122.08
11/9/2021	CARDMEMBER SERVICES	11413 Mileage - Admin Meals	\$17.85
11/9/2021	CARDMEMBER SERVICES	11422 Training - Admin	\$57.16
11/9/2021	CHENEY, BARB	22413 Mileage - SC Miles	\$129.92
11/9/2021	COUNTRY CARE CENTER CORP	31354 - Transportation - General	\$100.00
11/9/2021	COUNTRY CARE CENTER CORP	64314 RCF	\$4,563.20
11/9/2021	COUNTRY CARE CENTER CORP	64314 RCF	\$44,109.41
11/9/2021	FMCTC	11414 Telephone - Admin	\$94.64

11/23/2021	NISHNA PRODUCTIONS INC	63329 SCL - Daily rate	\$6,200.00
11/23/2021	NISHNA PRODUCTIONS INC	64329 SCL in RCF	\$3,875.00
11/23/2021	PAGE CO SHERIFF	74353 Commitment - Sheriff	\$374.20
11/23/2021	PLYMOUTH CO SHERIFF	74353 Commitment - Sheriff	\$33.60
11/23/2021	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$630.00
11/23/2021	Richey, Kristina	22413 Mileage - SC Miles	\$644.56
11/23/2021	SHELBY CO SHERIFF	74353 Commitment - Sheriff	\$276.48
11/23/2021	SWITA	31354 - Transportation - General	\$2,387.70
11/23/2021	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$12,574.87
11/23/2021	VODEC	50368 Ind Supp Employment	\$8,000.00
11/23/2021	Wachter, Miranda	22413 Mileage - SC Miles	\$157.92
11/23/2021	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$1,000.00
11/23/2021	ZION IBHS	42310 Transitional Living Program	\$7,440.00
11/23/2021	ZION IBHS	44313 CSRS	\$53,280.00
			\$362,487.98

DECEMBER 2021 SWIA MHDS EXPENSES

Paid Date	Billing Provider	Service	Amount Paid
12/1/2021	COUNSEL OFFICE & DOCUMENT	11444 Copier - Admin	\$ 7.81
12/1/2021	Crexendo Business Solutions	11414 Telephone - Admin	\$ 70.76
12/1/2021	HEARTLAND FAMILY SERVICE	25414 Telephone - JBSC	\$ 200.00
12/1/2021	Integrated Telehealth Partners	44301 Crisis Evaluation	\$ 1,160.00
12/1/2021	Integrated Telehealth Partners	46305 Mental Health Services in Jails	\$ 2,651.52
12/1/2021	Maassen, Kimarie	11413 Mileage - Admin Miles	\$ 73.70
12/1/2021	Medics At Home	31354 Transportation - General	\$ 213.28
12/1/2021	NISHNA PRODUCTIONS INC	50368 Ind Supported Emp	\$ 5,000.00
12/1/2021	Parlay Consulting Firm, Inc.	12429 Planning Consultants	\$ 16,000.00
12/1/2021	Schuler, Debbie	75413 Mileage - MH Advocate	\$ 61.26
12/1/2021	SEIDL & SEIDL LAW OFFICE	32326 Guardian/Conservator	\$ 769.50
12/1/2021	SWITA	31354 Transportation - General	\$ 2,194.35
12/1/2021	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 1,000.00
12/1/2021	WAUBONSIE MHC	44305 24-hr crisis response	\$ 8,000.00
12/10/2021	American National Bank	11413 Mileage - Admin Hotel	\$ 89.60
12/10/2021	CASS CO SHERIFF	74353 Commitment - Sheriff	\$ 154.50
12/10/2021	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$ 332.00
12/10/2021	PLYMOUTH CO SHERIFF	74353 Commitment - Sheriff	\$ 66.08
12/10/2021	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$ 280.00
12/10/2021	Scott CO SHERIFF	74353 Commitment - Sheriff	\$ 52.54
12/13/2021	HOVEY, SHELLY	22413 Mileage - MH Court miles	\$ 128.80
12/13/2021	HOVEY, SHELLY	22413 Mileage - SC miles	\$ 63.84
12/13/2021	PARTNERSHIP FOR PROGRESS	32329 SCL - 15 minute rate	\$ 642.60

12/28/2021	FAMILY RESOURCE CENTER	63329 SCL - Daily	\$ 12,200.00
12/28/2021	GreatAmerica Financial Services	11444 Copier - Admin	\$ 111.25
12/28/2021	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$ 17,333.00
12/28/2021	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Services	\$ 5,167.00
12/28/2021	HEARTLAND FAMILY SERVICE	74301 CRT Prescreen	\$ 1,667.00
12/28/2021	INFOSAFE SHREDDING, INC.	11402 Shredding	\$ 39.00
12/28/2021	Iowa Focus	32329 SCL - 15 minute rate	\$ 1,903.50
12/28/2021	Language Line Services	11414 Telephone - Admin	\$ 70.60
12/28/2021	NISHNA PRODUCTIONS INC	32329 SCL - 15 minute rate	\$ 1,809.00
12/28/2021	NISHNA PRODUCTIONS INC	50362 Work Activity - hourly	\$ 9,296.00
12/28/2021	NISHNA PRODUCTIONS INC	50367 Day Hab - 15-minute unit	\$ 2,495.50
12/28/2021	NISHNA PRODUCTIONS INC	50368 Ind Supported Emp	\$ 3,540.00
12/28/2021	NISHNA PRODUCTIONS INC	50369 Group Supported Emp	\$ 19.88
12/28/2021	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$ 6,000.00
12/28/2021	NISHNA PRODUCTIONS INC	64329 SCL in RCF	\$ 3,750.00
12/28/2021	Sioux Rivers Region	75395 MH Advocate	\$ 264.83
12/28/2021	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$ 19,825.34
12/28/2021	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 1,000.00
12/28/2021	Zion	42310 Transitional Living Program	\$ 7,200.00
12/28/2021	Zion	44313 CSRS	\$ 39,960.00
			\$ 323,453.64

JANUARY 2022 SWIA MHDS EXPENSES

Paid Date	Billing Provider	Service	Amount Paid
1/6/2022	Maguire, Ylonda	11413 Mileage - Admin Miles	\$ 184.80
1/6/2022	Verizon Wireless	11414 Telephone - Admin	\$ 260.86
1/6/2022	Verizon Wireless	22414 Telephone - MH Court	\$ 34.02
1/6/2022	Verizon Wireless	22414 Telephone - SC	\$ 295.56
1/6/2022	Verizon Wireless	25414 Telephone - JB SC	\$ 32.68
1/6/2022	Verizon Wireless	75414 Telephone - MH Advocate	\$ 46.30
1/6/2022	VODEC	50367 Day Habilitation - 15-min unit	\$ 434.00
1/6/2022	VODEC	50368 Ind Supp Employment	\$ 2,000.00
1/6/2022	WAUBONSIE MHC	05373 Community Education	\$ 500.00
1/6/2022	WAUBONSIE MHC	32329 SCL - 15 min rate	\$ 2,281.50
1/6/2022	WAUBONSIE MHC	42305 Outpatient	\$ 1,177.88
1/7/2022	Ashcraft, Abbie	22413 Mileage - SC Miles	\$ 81.87
1/7/2022	Bruce, Danelle	11413 Mileage - Admin Miles	\$ 197.12
1/7/2022	CHENEY, BARB	22413 Mileage - SC Miles	\$ 134.96
1/7/2022	CONCERNED INC	32329 SCL - 15 min rate	\$ 1,120.50
1/7/2022	COUNSEL OFFICE & DOC	11444 Copier - Admin	\$ 14.13
1/7/2022	COUNTRY CARE CENTER	64314 RCF	\$ 49,203.20
1/7/2022	FMCTC	11414 Telephone - Admin	\$ 93.56

1/7/2022	Gray, Ashley	75413 Mileage - MH Advocate	\$ 148.96
1/7/2022	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$ 34,790.00
1/7/2022	HEARTLAND FAMILY SERVICE	42396 Community Support Programs	\$ 500.00
1/7/2022	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 9,782.50
1/7/2022	HOVEY, SHELLY	22413 Mileage - MH Court Miles	\$ 45.36
1/7/2022	ITP	44301 Crisis Evaluation	\$ 870.00
1/7/2022	ITP	46305 MH Services in Jails	\$ 1,059.03
1/7/2022	Jobe, Amy	25413 Mileage - JB SC Miles	\$ 191.52
1/7/2022	Kephart, Chasity	22413 Mileage - SC Miles	\$ 79.74
1/7/2022	Maassen, Kimarie	11413 Mileage - Admin Miles	\$ 47.04
1/7/2022	MOSAIC - WESTERN IA	32329 SCL - 15 min rate	\$ 2,771.55
1/7/2022	MYRTUE BH	42305 Outpatient	\$ 926.20
1/7/2022	MYRTUE BH	44305 24 Hour Crisis Response	\$ 4,000.00
1/7/2022	NAMI SW IA	45373 Family Psycho-Education	\$ 9,000.00
1/7/2022	Olsen, Tom	25413 Mileage - JB SC Miles	\$ 198.80
1/7/2022	Richey, Kristina	22413 Mileage - SC Miles	\$ 905.52
1/7/2022	SAM'S CLUB DIRECT	11260 Supplies - Admin	\$ 327.15
1/7/2022	Schuler, Debbie	75413 Mileage - MH Advocate	\$ 64.51
1/7/2022	Shelby CO CS	11413 Mileage - Admin Miles	\$ 91.84
1/7/2022	Shelby CO CS	22413 Mileage - SC Miles	\$ 53.76
1/7/2022	STAMETS & WEARIN LAW	74393 Commitment - attorney	\$ 232.40
1/7/2022	Trivium Life Services	33340 Rent Payments	\$ 533.00
1/7/2022	WATSON, SUZANNE	11413 Mileage - Admin Meals	\$ 42.06
1/7/2022	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$ 243.04
1/7/2022	Welter, Shelley	22413 Mileage - SC Miles	\$ 698.32
Paid Date	Billing Provider	Service	Amount Paid
1/10/2022	SANDY LAW FIRM	74393 Commitment - attorney	\$ 61.56
1/14/2022	City of Missouri Valley	33340 Rent Payments	\$ 46.29
1/14/2022	CONCERNED INC	32329 SCL - 15 min rate	\$ 459.00
1/14/2022	ENGLER LAW FIRM	74393 Commitment - attorney	\$ 119.70
1/14/2022	Guardians of NE IA Inc.	32326 Guardian/Conservator	\$ 450.00
1/14/2022	HEARTLAND FAMILY SERVICE	25414 Telephone - JB SC	\$ 200.00
1/14/2022	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 11,457.50
1/14/2022	IA FOCUS	32329 SCL - 15 min rate	\$ 918.00
1/14/2022	ISAC	11422 Training - Admin	\$ 570.00
1/14/2022	Northwest IA YES	31354 Transportation	\$ 118.75
1/14/2022	POTTAWATTAMIE CO BOS	11444 Copier - Admin	\$ 392.76
1/14/2022	Pride Group, The	64314 RCF	\$ 20,980.54
1/14/2022	REM IA CS Inc.	32329 SCL - 15 min rate	\$ 3,000.00
1/14/2022	REM IA CS Inc.	33340 Rent Payments	\$ 280.24
1/14/2022	SWITA	31354 Transportation	\$ 2,402.44
1/14/2022	Timber Ridge	33340 Rent Payments	\$ 376.00
1/14/2022	US Bank Equipment Finance	75444 Copier - MH Advocate	\$ 136.66

1/14/2022	VODEC	50367 Day Habilitation - 15-min unit	\$ 553.00
1/14/2022	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 1,000.00
1/20/2022	American National Bank	11260 Supplies - Admin	\$ 4,123.04
1/20/2022	American National Bank	11400 Publications	\$ 20.33
1/20/2022	American National Bank	11413 Mileage - Admin Hotel	\$ 124.32
			\$ 173,485.37