Governing Board – Meeting Minutes – 8/2/2021



Call to Order - Richard Crouch, Chair

In attendance: (in person marked with an asterisk *)

Board of Supervisors	Advisory Board Members	Region staff
Lynn Grobe – Pottawattamie*	Jamie Gross-CWI/Adult	Suzanne Watson-CEO*
	provider (nonvoting)	
Brian Shea-Pottawattamie	Bernie Waggoner-Adult	Lonnie Maguire-DSD*
Alternate	Client/Family Rep*	
Randy Hickey-Fremont *	Scott Halverson-CHI/Children's	Danelle Bruce-DSD*
	BH Service Provider	
	(nonvoting) *	
Richard Crouch —Mills*	Kathy Hanafan-AEA/Education	
	System Representative	
Chuck Morris – Page *	Tara Goodman-Parent of a	
	Child Who Utilizes BH	
	Services*	
Mark Peterson- Montgomery*		
John Hartkopf – Cass*		
Bernard Pettinger –Cass		
Alternate *		
Tom Brouillette – Monona		
Steve Kenkel-Shelby		
Tony Smith-Harrison *		

Members of the public: None

Approve Agenda- Motion made by Tony Smith and second by Mark Peterson to approve the agenda. Motion passed unanimously.

Approve June 7, 2021 Meeting Minutes- Motion made by Chuck Morris and second by Tony Smith to approve the June 7, 2021 meeting minutes. Motion passed unanimously.

Region Finance Information -

June and July 2021 Financial Reports- Motion made by Randy Hickey and second by Mark Peterson to approve the June and July 2021 financial reports as presented. Motion passed unanimously.

Review FY21 End Fund Balance and Total Expenses- Suzanne Watson shared with the board ending fund balance projections for FY21 along with projections of expenses and balances for FY22 and FY23. It is projected there may be a one million dollar carryover balance that would go to the state incentive fund in FY23 if not spent this fiscal year. The Board discussed they would advocate for the region to offer grants in relation to patient care in the region and infrastructure for our mental health centers. The board

asked that leadership present ideas for grants and to return to the next meeting with a proposed budget utilizing these extra dollars within the fiscal year.

Bank Account for Square Payment Processing- Suzanne Watson described the need for a mechanism for the region to accept payments for trainings that the region sponsors. Typically trainings have been free, however, if individuals do not attend a training they signed up for (and thus held up a spot someone else couldn't have), the region would like to be able to charge that person for their registration. Square is a payment mechanism that some other county departments use. Watson discussed this with the State Auditor's office, and although they consider this a high risk account, the region would ensure proper checks and balances are in place. Motion made by Tony Smith and second by Chuck Morris to approve the CEO to establish a bank account for a payment handler pending further research into which service would best meet the region's needs. Motion passed unanimously.

New Mission, Vision and Value Statements- Suzanne Watson shared that staff met with Parlay Consulting to develop new mission, vision and value statements. The region's former statements had been developed when the region first organized in 2014 and it was felt needed addressed again as the region's staff and focus has evolved. Both small and large group work was done, and ultimately there was consensus on the new statements. Motion made by John Hartkopf and second by Randy Hickey to approve the mission, vision and value statements as presented. Motion passed unanimously.

Update on Performance Based Contracting with DHS- Suzanne Watson shared that the CEOs are in early discussions with DHS regarding Performance Based Contracting. A draft of the proposed contract is due from DHS in September 2021 with initial contracts to be in effect January 1, 2022.

Planning Discussions for Transition from County Property Tax to State Dollars- Suzanne Watson led discussion on transitioning from county property tax to state funding. Leadership would like to begin amending/setting policies around this as we go through the upcoming months. Areas to address include, but may not be limited to: reimbursement for office space, employee policy, roles of the Governing Board, and region expansion. The group discussed the possibility of bringing on additional counties to the region as we move forward. For the next meeting, Board members will reach out to Board members in the Southern Hills Mental Health Region to discuss partnering. In addition, leadership staff will begin drafting a rental space agreement, along with employee policies in the counties. Leadership will also seek guidance on the chain of command in the new state funded system as it relates to staff and performance based contracting.

Region Service and Other Provider Updates: Danelle Bruce reported on crisis service development within the region. Heartland Family Service has hired a team leader for Crisis Stabilization Community Based services. Children's Square is working on hiring staff to provide Crisis Stabilization Residential Services for children. Heartland is also working on hiring staff for rural ACT expansion. SWIA MHDS and Rolling Hills region are in process of working toward development of an Intensive Residential Service home in the Sioux City area, in partnership with Amerigroup and Trivium Life Services. Bruce reported the jail service coordination program had 72 referrals in June and July. Staff assisted clients in getting into Mental Health Court, Bridge Housing, inpatient substance use treatment, waiver services, and hab services. Service coordination has continued to be busy. There were 24 service coordination referrals in July and 3 SOAR referrals. Intake/Referral had 24 calls for the month.

Open Discussion/Comment from Board Members- Bernie Waggoner shared positive feedback from a client who used the region's CSRS both prior to and after their recent change in

providers. She shared the client felt it was a very helpful service and the client is grateful this is available.

Public Comment/Discussion-None

Upcoming Important Dates:

Next 2021 Governing Board meetings: September 13, November 29

Respectfully Submitted,

Danelle Bruce, DSD, SWIA MHDS Region

JUNE 2021 SWIA MHDS REGION EXPENSES

Paid Date	Service Provider	Service	Amount Paid
6/1/2021	ASSOC FOR PSYCHIATRIC SRVCS	74300 Commitment-Evaluation	\$285.00
6/1/2021	Bruce, Danelle	11413 Mileage - Admin miles	\$337.12
6/1/2021	CASS CO AUDITOR	12429 Planning Consultants	\$6,300.00
6/1/2021	Central IA Juvenile Detention	31354 Transportation - General	\$580.75
6/1/2021	COUNSEL OFFICE & DOCUMENT	75444 Copier - MH Adv	\$19.62
6/1/2021	Harrison CO Homemakers	32320 Home Health Aides	\$1,429.92
6/1/2021	HEARTLAND FAMILY SERVICE	25414 Telephone - JBSC	\$200.00
6/1/2021	HOPE HAVEN AREA DEV CORP.	64329 SCL in RCF	\$372.00
6/1/2021	INDOFF	11260 Office Supplies	\$182.97
6/1/2021	Jerrico Properties	33340 Rent Payment	\$29.00
6/1/2021	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$3,000.00
6/1/2021	Parlay Consulting Firm, Inc.	12429 Planning Consultants	\$1,000.00
6/1/2021	POLK CO	05373 Public Education Services	\$900.63
6/1/2021	Sioux Rivers Region	75395 Mental Health Advocate	\$67.48
6/1/2021	SWITA	31354 Transportation - General	\$2,309.20
6/1/2021	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$21,374.28
6/8/2021	Ashcraft, Abbie	22413 Mileage - SC accommodations	\$201.60
6/8/2021	Ashcraft, Abbie	22413 Mileage - SC meals	\$41.81
6/8/2021	Ashcraft, Abbie	22413 Mileage - SC miles	\$141.51
6/8/2021	Benson Law, P.C.	74393 Commitment-Attorney	\$378.00
6/8/2021	Bruce, Danelle	11413 Mileage - Admin miles	\$258.72
6/8/2021	CHENEY, BARB	22413 Mileage - SC miles	\$57.12
6/8/2021	COUNTRY CARE CENTER CORP	31354 Transportation - General	\$150.00
6/8/2021	COUNTRY CARE CENTER CORP	64314 RCF	\$44,974.80
6/8/2021	Father Flanagan's Boys' Home	44346 24-hr Crisis Line	\$76,900.00
6/8/2021	FMCTC	11414 Telephone - Admin	\$95.81
6/8/2021	Gray, Ashley	75413 Mileage - MH Adv Miles	\$36.96
6/8/2021	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$16,666.68
6/8/2021	Integrated Telehealth Partners	46305 psych eval - jail based	\$1,569.12

6/8/2021	ISAC	11422 Training - Admin	\$630.00
6/8/2021	Jobe, Amy	25413 Mileage - JBSC Miles	\$191.52
6/8/2021	Kephart, Chasity	22413 Mileage - SC meals	\$41.40
6/8/2021	Kephart, Chasity	22413 Mileage - SC miles	\$178.42
6/8/2021	Maassen, Kimarie	11413 Mileage - Admin miles	\$50.96
6/8/2021	Maguire, Ylonda	11413 Mileage - Admin miles	\$45.92
6/8/2021	MYRTUE BEHAVIORAL HEALTH	42305 Outpatient treatment	\$645.00
6/8/2021	Pride Group, The	64314 RCF	\$12,214.75
6/8/2021	Scheinost, Tricia	74393 Commitment-Attorney	\$306.30
6/8/2021	Shelby CO Community Services	11413 Mileage - Admin miles	\$202.72
6/8/2021	Shelby CO Community Services	22413 Mileage - SC miles	\$226.80
6/8/2021	Southeast IA Beh Hlthcare	64317 Nursing Facility	\$8,400.00
6/8/2021	SOUTHWEST IA MHC (SWIMHC)	42305 Outpatient treatment	\$1,601.47
6/8/2021	Trivium Life Services	32329 SCL - 15-minute unit	\$35.10
6/8/2021	WAUBONSIE MHC	44305 24-hr crisis response	\$4,000.00
6/8/2021	Welter, Shelley	22413 Mileage - SC miles	\$306.32
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Paid Date	Service Provider	Service	Amount Paid
6/16/2021	City of Missouri Valley	33340 Rent - Utility Assistance	\$45.03
6/16/2021	COUNSEL OFFICE & DOCUMENT	75444 Copier - MH Adv	\$17.33
6/16/2021	COUNTRY CARE CENTER CORP	64314 RCF	\$44,640.00
6/16/2021	Guardians of NE IA Inc.	32326 Guardian/Conservator	\$150.00
6/16/2021	Harrison CO Homemakers	32320 Home Health Aides	\$1,201.53
6/16/2021	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Services	\$5,000.00
6/17/2021	CARDMEMBER SERVICES	11260 Office Supplies	\$401.58
6/17/2021	CARDMEMBER SERVICES	11400 Publications	\$20.33
6/17/2021	CARDMEMBER SERVICES	11402 Printing	\$51.35
6/17/2021	HEARTLAND FAMILY SERVICE	04422 Provider Education	\$7,395.69
6/17/2021	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$138,168.40
6/17/2021	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$4,166.67
6/17/2021	HEARTLAND FAMILY SERVICE	42398 ACT	\$12,143.00
6/17/2021	INDOFF	11260 Office Supplies	\$88.68
6/17/2021	NISHNA PRODUCTIONS INC	32329 SCL - 15-minute unit	\$418.50
6/17/2021	NISHNA PRODUCTIONS INC	33340 Rent Payment	\$200.00
6/17/2021	NISHNA PRODUCTIONS INC	50362 work activity - hourly	\$9,456.00
6/17/2021	NISHNA PRODUCTIONS INC	50367 Day Habilitation - 15-minute unit	\$1,141.00
6/17/2021	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$2,660.00
6/17/2021	NISHNA PRODUCTIONS INC	63329 SCL - Daily unit	\$1,000.00
6/17/2021	NISHNA PRODUCTIONS INC	64329 SCL in RCF	\$6,875.00
6/17/2021	PARTNERSHIP FOR PROGRESS	50367 Day Habilitation - 15-minute unit	\$283.20
6/17/2021	PARTNERSHIP FOR PROGRESS	64314 RCF	\$3,782.00
6/17/2021	Richey, Kristina	22413 Mileage - SC miles	\$1,051.12
6/17/2021	Sioux Rivers Region	75395 Mental Health Advocate	\$31.22
6/17/2021	SWITA	31354 Transportation - General	\$2,200.90
6/17/2021	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$151.00
6/17/2021	WATSON, SUZANNE	11413 Mileage - Admin meal	\$16.00
6/17/2021	WATSON, SUZANNE	11413 Mileage - Admin miles	\$364.00
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6/22/2021 PAGE CO SHERIFF 74353 Commitment - Sheriff \$9 6/22/2021 POTTAWATTAMIE CO BOS 11444 Copier - Admin \$30 6/22/2021 POTTAWATTAMIE CO SHERIFF 74353 Commitment - Sheriff \$22 6/22/2021 SHELBY CO SHERIFF 74353 Commitment - Sheriff \$39 6/22/2021 SOUTHWEST IA MHC (SWIMHC) 42305 Outpatient treatment \$88 6/22/2021 Verizon Wireless 11414 Telephone - Admin \$22 6/22/2021 Verizon Wireless 22414 Telephone - JBSC \$3	6.55
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	8.10
	4.77
6/22/2021 Verizon Wireless 22414 Telephone - SC \$10	5.84
6/22/2021 Verizon Wireless 25414 Telephone - JBSC \$3	2.82
	0.51
6/23/2021 COUNSEL OFFICE & DOCUMENT 11444 Copier - Admin	8.47
·	0.76
6/23/2021 HEARTLAND FAMILY SERVICE 42398 ACT \$254,43	
6/23/2021 HEARTLAND FAMILY SERVICE 44312 CSCBS \$143,28	
	7.20
	7.20 1.28
	1.28
	1.28 7.44
6/23/2021 Schuler, Debbie 75413 Mileage - MH Adv Miles	1.28 7.44 1.14

6/23/2021	SWITA	31354 Transportation - General	\$287.45
6/23/2021	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$8,963.00
6/23/2021	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$13,344.69
6/23/2021	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$35.36
6/24/2021	4imprint	11260 Office Supplies	\$967.59
6/24/2021	BURGESS MENTAL HEALTH	42305 OP Program grant	\$50,000.00
6/24/2021	COUNTRY CARE CENTER CORP	64314 RCF	\$25,000.00
6/24/2021	HEARTLAND FAMILY SERVICE	42305 OP Program grant	\$50,000.00
6/24/2021	ISAC	25422 Training - JBSC	\$100.00
6/24/2021	MYRTUE BEHAVIORAL HEALTH	42305 OP Program grant	\$50,000.00
6/24/2021	SOUTHWEST IA MHC (SWIMHC)	42305 OP Program grant	\$50,000.00
6/24/2021	WATSON, SUZANNE	11413 Mileage - Admin meal	\$5.45
6/24/2021	WATSON, SUZANNE	11413 Mileage - Admin miles	\$278.88
6/24/2021	WAUBONSIE MHC	42305 OP Program grant	\$50,000.00
Paid Date	Service Provider	Service	Amount Paid
6/29/2021	Bluffs Taxi and Courier Inc	31350 Transportation - Cab	\$9.75
6/29/2021	Casino Cab Co. LLC	31350 Transportation - Cab	\$29.00
6/29/2021	CONCERNED INC	32329 SCL - 15-minute unit	\$607.50
6/29/2021	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$4,166.67
6/29/2021	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$17,333.00
6/29/2021	HEARTLAND FAMILY SERVICE	74301 Commitment-Prescreening	\$1,667.00
6/29/2021	Jackson Physician Search, LLC	42305 Outpatient treatment	\$75,000.00
6/29/2021	Language Line Services	11414 Telephone - Admin	\$22.80
6/29/2021	MYRTUE BEHAVIORAL HEALTH	42305 Outpatient treatment	\$444.60
6/29/2021	POTTAWATTAMIE CO AUDITOR	12420 Fiscal Agent Fees	\$68,269.00
6/29/2021	POTTAWATTAMIE CO IT DEPT	12421 Data Processing Services	\$26.99
6/29/2021	Zion Int Beh Hlth Srvcs	44313 CSRS	\$720.38
6/30/2021	CHI Health Psychiatric Assoc	42305 OP Program grant	\$100,000.00
6/30/2021	CIII Health Dayabiatria Assas	44305 24-hr crisis response	\$16,000.00
0,00,2021	CHI Health Psychiatric Assoc	44303 24-111 CH313 Te3port3e	710,000.00

JULY 2021 SWIA MHDS REGION EXPENSES

Paid Date	Billing Provider	Service	Amount Paid
7/9/2021	Ashcraft, Abbie	22413 Mileage - SC miles	\$8.29
7/9/2021	Bruce, Danelle	11413 Mileage - Admin miles	\$204.96
7/9/2021	Casino Cab Co. LLC	31350 Transportation - Cab	\$22.00
7/9/2021	CHENEY, BARB	22413 Mileage - SC miles	\$136.64
7/9/2021	FMCTC	11414 Telephone - Admin	\$95.39
		42396 Community Support	
7/9/2021	HEARTLAND FAMILY SERVICE	Program	\$1,000.00
7/9/2021	HEARTLAND FAMILY SERVICE	42398 ACT	\$7,872.50
7/9/2021	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Services	\$5,000.00
7/9/2021	Huebner, Gina	22413 Mileage - SC miles	\$45.92

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7/9/2021	INDOFF	11260 Supplies - Admin	\$299.66
7/9/2021	INFOSAFE SHREDDING, INC. 11402 Printing		\$39.00
7/9/2021	Iowa Communities Assurance Pool 11460 Tort Liablility		\$8,964.00
7/9/2021	IOWA COUNTIES TECH SRVCS	OWA COUNTIES TECH SRVCS 11480 Dues & Memberships	
7/9/2021	Kephart, Chasity	22413 Mileage - SC miles	\$19.82
7/9/2021	MOSAIC - WESTERN IOWA	63329 SCL - Daily	\$1,600.00
7/9/2021	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$2,500.00
7/9/2021	PARTNERSHIP FOR PROGRESS	64314 RCF	\$38,223.00
7/9/2021	Richey, Kristina	22413 Mileage - SC miles	\$493.36
7/9/2021	Schuler, Debbie	75413 Mileage - MH Adv miles	\$33.88
7/9/2021	Shelby Co Community Services	11413 Mileage - Admin miles	\$229.60
7/9/2021	Shelby Co Community Services	22413 Mileage - SC miles	\$142.24
7/9/2021	Wachter, Miranda	22413 Mileage - SC miles	\$10.64
7/9/2021	Welter, Shelley	22413 Mileage - SC miles	\$271.04
7/12/2021	Trivium Life Services	32329 SCL - 15-minute	\$224.10
7/13/2021	CARDMEMBER SERVICES	11260 Supplies - Admin	\$154.69
7/13/2021	CARDMEMBER SERVICES	11400 Publications	\$20.33
7/13/2021	CARDMEMBER SERVICES	11413 Mileage - Admin accom	\$124.32
7/13/2021	CARDMEMBER SERVICES	11413 Mileage - Admin meals	\$23.53
7/13/2021	Jerrico Properties	33340 Rent Payments	\$58.00
	·	,	
7/16/2021	CONCERNED INC	32329 SCL - 15-minute	\$1,107.00
7/16/2021	CONCERNED INC	50362 Work Activity - hourly	\$192.00
7/16/2021	COUNSEL OFFICE & DOCUMENT	11444 Copier - Admin	\$11.92
7/16/2021	COUNTRY CARE CENTER CORP	31354 Transportation - General	\$100.00
7/16/2021	Guardians of NE Iowa Inc.	32326 Guardian/Conservator	\$300.00
7/16/2021	HEARTLAND FAMILY SERVICE	04422 Provider Education	\$2,634.72
7/16/2021	HEARTLAND FAMILY SERVICE	04422 Provider Education	\$4,391.19
7/16/2021	Midwest Compliance Associates	12429 Planning Consultants	\$2,000.00
7/16/2021	NW IA Youth Emergency Srvcs	31354 Transportation - General	\$306.75
7/16/2021	PARTNERSHIP FOR PROGRESS	50367 Day Hab - 15-minute	\$212.40
7/16/2021	POTTAWATTAMIE CO IT DEPT	12421 Data Processing Services	\$9.00
7/16/2021	Pride Group, The	32329 SCL - 15-minute	\$2,138.75
7/16/2021	Pride Group, The	64314 RCF	\$13,064.70
Paid Date	Billing Provider	Service	Amount Paid
	5		
7/16/2021	US Bank Equipment Finance	75444 Copier - MH Advocate	\$136.66
7/16/2021	VODEC	50367 Day Hab - 15-minute	\$24.50
7/16/2021	WAUBONSIE MHC	42310 Transitional Living Program	\$6,960.00
7/16/2021	WAUBONSIE MHC	44313 CSRS	\$2,400.00
,,			7=/:00:00
7/21/2021	NISHNA PRODUCTIONS INC	32329 SCL - 15-minute	\$310.50
7/21/2021	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$217.00
7/21/2021	NISHNA PRODUCTIONS INC	50362 Work Activity - hourly	\$10,200.00
7/21/2021	NISHNA PRODUCTIONS INC	50367 Day Hab - 15-minute	\$1,186.50
7/21/2021	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$1,910.00
7/21/2021	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$6,000.00
1/21/2021	INITIONAL MODUCTIONS INC	00020 OCL - Dally	0.000.00

7/21/2021	NISHNA PRODUCTIONS INC	64329 SCL in RCF	\$11,125.00
7/21/2021	SE IA Behavioral Healthcare	64317 Nursing Facility	\$8,100.00
7/21/2021	Sioux Rivers Region	75395 Mental Health Advocate	\$93.51
7/21/2021	WAUBONSIE MHC	32329 SCL - 15-minute	\$3,820.50
7/21/2021	WAUBONSIE MHC	42305 Outpatient	\$3,426.91
7/22/2021	WAUBONSIE MHC	33340 Rent Payments	\$414.00
7/28/2021	SAM'S CLUB DIRECT	11260 Supplies - Admin	\$65.40
7/29/2021	CASS COUNTY SHERIFF	74353 Commitment - Sheriff	\$97.04
7/29/2021	City of Missouri Valley	33340 Rent Payments - Utilities	\$41.32
7/29/2021	COUNSEL OFFICE & DOCUMENT	11444 Copier - Admin	\$6.67
7/29/2021	COUNSEL OFFICE & DOCUMENT	75444 Copier - MH Advocate	\$19.86
7/29/2021	Crexendo Business Solutions	11414 Telephone - Admin	\$70.76
7/29/2021	GreatAmerica Financial Services	11444 Copier - Admin	\$111.25
7/29/2021	Harrison County Homemakers	32320 Home Health Aides	\$1,449.78
7/29/2021	Hart, Attorney at Law, Sandra	74393 Commitment - Attorney	\$226.80
7/29/2021	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$117,177.40
7/29/2021	JENNIE EDMUNDSON HOSPITAL	74300 Commitment - Evaluation	\$145.80
7/29/2021	JOHNSON COUNTY SHERIFF	74353 Commitment - Sheriff	\$61.62
7/29/2021	Kephart, Chasity	31354 Transportation - General	\$25.01
7/29/2021	MONTGOMERY COUNTY SHERIFF	74353 Commitment - Sheriff	\$302.00
7/29/2021	MYRTUE BEHAVIORAL HEALTH	44305 24 Hour Crisis Response	\$4,000.00
7/29/2021	PAGE COUNTY SHERIFF	74353 Commitment - Sheriff	\$179.60
7/29/2021	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$175.00
7/29/2021	SE IA Behavioral Healthcare	64317 Nursing Facility	\$8,400.00
7/29/2021	SHELBY COUNTY SHERIFF	74353 Commitment - Sheriff	\$141.04
7/29/2021	TREASURER, STATE OF IOWA	71319 State MHI Inpatient	\$19,059.01
			\$363,561.44