

Governing Board – Meeting Minutes – 1/6/2020



Call to Order – Richard Crouch

In attendance: (marked with an asterisk *)

Board of Supervisors	Advisory Board Members	Region staff
Marilyn Drake – Pottawattamie *	Jamie Gross-Crossroads of Western Iowa	Suzanne Watson-CEO*
Randy Hickey-Fremont *	Nicole Rocha-Client/Family Rep	Lonnie Maguire-DSD*
Richard Crouch —Mills*		Danelle Bruce-DSD*
Chuck Morris – Page *		
Mark Peterson- Montgomery* (by phone)		
Frank Waters – Cass*		
Tom Brouillette – Monona		
Steve Kenkel-Shelby *		
Tony Smith-Harrison*		

Members of the public: Katie Michaels, League of Human Dignity

Approve Agenda- Motion made by Steve Kenkel and second by Randy Hickey to approve the agenda. Motion passed unanimously.

Approve Chair and Vice Chair for Calendar Year 2020- Motion made by Frank Waters and second by Tony Smith to approve Richard Crouch as chair for calendar year 2020. Motion passed unanimously. Motion made by Randy Hickey and second by Frank Waters to approve Steve Kenkel as vice chair for calendar year 2020. Motion passed unanimously.

Approve December 2019 Meeting Minutes- Motion made by Chuck Morris and second by Tony Smith to approve the December 2019 meeting minutes. Motion passed unanimously.

Region Finance Information –

December 2019 Financial Reports- Motion made by Frank Waters and second by Marilyn Drake to approve the December 2019 financial reports as presented. Motion passed unanimously.

Per Capita Rate Recommendation for FY21- Suzanne Watson presented several options on the levy amount for FY21, with particular attention paid to the need to get to a 40% fund balance by FY22. The board discussed the pros and cons of a further decrease in the levy at this time to bring the fund balance down. The board decided to keep the levy the same for FY21 at \$25 per capita. Emphasis will be made on implementation of the necessary new services as a result of the children’s legislation and HF2456. Motion made by Frank Waters and second by Mark Peterson to approve a \$25 per capita levy rate for fiscal year 2021. Motion passed unanimously.

Overview of Children's Implementation Plan due April 1, 2020- Suzanne Watson provided copies of the implementation template. The group reviewed the information therein and discussed beginning to put this information together over the next few months.

Discussion and Input About Upcoming Changes to 28E- The group discussed possible changes to the 28E due to implementation of the children's legislation. With the advisory board structure, the goal will be to have one Regional Advisory Board and separate public meetings. Currently, there are 2 tiers to the advisory structure, the local advisory councils and the region advisory board. The group also discussed the importance of getting representation on the advisory board from all member counties. Suzanne Watson asked board members to keep in mind individuals they think may be interested in being on the advisory board.

Region Staff Member Introduction- Molly Brown, Data Analyst- Molly explained her role and provided some samples of the data she generates as the region's data analyst. She provided information on the Hope 4 Iowa call line and reviewed this with the board. In addition to her work within the region, Molly is also involved in several committees, including Quality Service Development and Assessment (QSDA), Justice Involved Services (JIS), Alternatives to Incarceration and the Data Analytics group with the ISAC Community Services Affiliate.

Region Service and Other Provider Updates: Lonnie Maguire provided an overview of service coordination statistics over the past month. There were 28 Service Coordination and 3 SOAR referrals in the month of December. Currently, the service coordinators are providing assistance to 350 clients. Lonnie reported MH Court has been busy as well. Danelle Bruce provided an update on Jail Service Coordination. In December, there were 18 referrals and 18 requests for service information. She also reported that a staff member from ISAC's Community Services Network (CSN) will be visiting the Pottawattamie County Jail tomorrow and will job shadow with the jail service coordinators to learn more about their role and data needs.

Update Calendar Year 2020 Board Meeting Schedule- Previously the board approved the meeting schedule, however on March 30, IWCC does not have an open room for the board meeting. The group agreed to change the March 30 meeting date to March 23rd.

Open Discussion/Comment from Board Members- None

Public Comment/Discussion- None

Upcoming Important Dates:

Next Board meeting: February 10, 2020

Respectfully Submitted,



Danelle Bruce, DSD, SWIA MHDS Region

DECEMBER 2019 - SWIA MHDS REGION EXPENSES

Paid Date	Billing Provider	Service	Amount Paid
12/5/2019	PARTNERSHIP FOR PROGRESS	64314 RCF	\$36,656.60
12/12/2019	Ashcraft, Abbie	22413 Mileage - Service Coord.	\$31.32
12/12/2019	Benson Law, P.C.	74393 Commitment - Attorney	\$1,440.00
12/12/2019	BLACK HAWK COUNTY SHERIFF	74353 Commitment - Sheriff Trans.	\$35.56
12/12/2019	Bruce, Danelle	11412 Postage - Admin	\$7.70
12/12/2019	Bruce, Danelle	11413 Mileage - Admin	\$461.10
12/12/2019	CARROLL COUNTY SHERIFF	74353 Commitment - Sheriff Trans.	\$158.50
12/12/2019	CASS COUNTY SHERIFF	74353 Commitment - Sheriff Trans.	\$333.64
12/12/2019	CHENEY, BARB	22413 Mileage - Service Coord.	\$105.56
12/12/2019	COUNSEL OFFICE & DOCUMENT	75444 Copier - MH Advocate	\$16.37
12/12/2019	CROSSROADS OF WESTERN IOWA	50368 Ind Supported Employment	\$6,000.00
12/12/2019	Dave's Place	64317 Nursing Facility	\$7,650.00
12/12/2019	Embrace Iowa Inc.	63329 SCL - Daily	\$2,700.00
12/12/2019	FMCTC	11414 Telephone - Admin	\$116.54
12/12/2019	GARDNER, KRIS	11413 Mileage - Admin	\$145.00
12/12/2019	Harrison County Homemakers	32320 Home Health Aides	\$645.45
12/12/2019	HOVEY, SHELLY	22413 Mileage - MHC	\$230.26
12/12/2019	HOVEY, SHELLY	22413 Mileage - Service Coord.	\$70.18
12/12/2019	IOWA FOCUS	32329 SCL - 15 min unit	\$337.50
12/12/2019	Jobe, Amy	25413 Mileage - JBSC	\$56.26
12/12/2019	Maassen, Kimarie	11413 Mileage - Admin	\$87.00
12/12/2019	MARCO, Inc. NW 7128	11444 Copier - Admin	\$176.79
12/12/2019	MEDIACOM	11414 Telephone - Admin	\$78.17
12/12/2019	MYRTUE BEHAVIORAL HEALTH	42305 Psychotherapeutic Outpatient	\$1,941.00
12/12/2019	MYRTUE BEHAVIORAL HEALTH	42397 Psychiatric Rehabilitation	\$613.20
12/12/2019	Narmi, J. Joseph	74393 Commitment - Attorney	\$119.70
12/12/2019	NISHNA PRODUCTIONS INC	50362 Hourly Work Activity	\$4,387.50
12/12/2019	NISHNA PRODUCTIONS INC	50369 Group Supported Employment	\$82.36
12/12/2019	Northwest Iowa Care Connections	75395 Mental Health Advocate	\$83.01
12/12/2019	O'BRIEN COUNTY SHERIFF	74353 Commitment - Sheriff Trans.	\$400.00
12/12/2019	PARTNERSHIP FOR PROGRESS	64314 RCF	\$5,965.51
12/12/2019	POTTAWATTAMIE COUNTY SHERIFF	74353 Commitment - Sheriff Trans.	\$527.00
12/12/2019	Pride Group, The	64314 RCF	\$20,382.62
12/12/2019	REDMON, DEBI	22413 Mileage - Service Coord.	\$64.38
12/12/2019	Richey, Kristina	22413 Mileage - Service Coord.	\$595.66
12/12/2019	Ricoh	11444 Copier - Admin	\$259.30
12/12/2019	Schuler, Debbie	75413 Mileage - MH Advocate	\$19.49
12/12/2019	Secretary of State, Paul Pate	11260 General Office Supplies	\$30.00
12/12/2019	Shelby County Community Services	11413 Mileage - Admin	\$319.58
12/12/2019	Shelby County Community Services	22413 Mileage - Service Coord.	\$44.08
12/12/2019	The Community Supports Network	63329 SCL - Daily	\$5,800.00
12/12/2019	TREASURER, STATE OF IOWA	71319 State MHI Inpatient	\$6,431.74
12/12/2019	VODEC	50368 Ind Supported Employment	\$7,500.00

12/12/2019	WATSON, SUZANNE	11413 Mileage - Admin	\$238.96
12/12/2019	Welter, Shelley	22413 Mileage - Service Coord.	\$587.54
12/20/2019	AMERISERVE INTERNATIONAL	32329 SCL - 15 min unit	\$999.00
12/20/2019	B Douglas Rental Properties	33340 Rent Assistance	\$1,849.33
12/20/2019	CARDMEMBER SERVICES	11400 Publications & Advertisements	\$20.33
12/20/2019	CARDMEMBER SERVICES	11412 Postage - Admin	\$72.25
12/20/2019	CARDMEMBER SERVICES	11413 Accommodations - Admin	\$296.80
12/20/2019	CARDMEMBER SERVICES	11413 Meals - Admin	\$11.05
12/20/2019	CARDMEMBER SERVICES	11422 Training - Admin	\$60.00
12/20/2019	CHATHAM OAKS	64314 RCF	\$3,336.30
12/20/2019	CONCERNED INC	32329 SCL - 15 min unit	\$1,840.50
12/20/2019	COUNTRY CARE CENTER CORP	31354 Trans.	\$100.00
12/20/2019	COUNTRY CARE CENTER CORP	64314 RCF	\$50,322.18
12/20/2019	Gray, Ashley	75413 Mileage - MH Advocate	\$163.56
12/20/2019	GreatAmerica Financial Services	11444 Copier - Admin	\$109.25
12/20/2019	HEARTLAND FAMILY SERVICE	04422 Provider Education	\$15,588.00
12/20/2019	HEARTLAND FAMILY SERVICE	25414 Telephone - JBSC	\$200.00
12/20/2019	HEARTLAND FAMILY SERVICE	33340 Rent Assistance	\$1,113.75
12/20/2019	HEARTLAND FAMILY SERVICE	42310 Transitional Living Program	\$45,015.00
12/20/2019	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$8,333.34
12/20/2019	HEARTLAND FAMILY SERVICE	42398 ACT	\$13,065.00
12/20/2019	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$17,333.00
12/20/2019	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Services	\$10,000.00
12/20/2019	HEARTLAND FAMILY SERVICE	74301 CRT Prescreen	\$1,667.00
12/20/2019	INDOFF	11260 General Office Supplies	\$591.32
12/20/2019	Integrated Telehealth Partners	46305 Telehealth in Jails	\$1,220.00
12/20/2019	Kosmacek Properties	33340 Rent Assistance	\$375.00
12/20/2019	Mail Finance	11412 Postage - Admin	\$635.88
12/20/2019	Nidey Erdahl Fisher Pilkington & Meier, PLC	74393 Commitment - Attorney	\$100.80
12/20/2019	NISHNA PRODUCTIONS INC	50362 Hourly Work Activity	\$12,570.00
12/20/2019	NISHNA PRODUCTIONS INC	50368 Ind Supported Employment	\$1,852.50
12/20/2019	NISHNA PRODUCTIONS INC	50369 Group Supported Employment	\$28.40
12/20/2019	Northwest Iowa Care Connections	75395 Mental Health Advocate	\$247.66
12/20/2019	OPTIMAE LIFESERVICES, INC.	64317 Nursing Facility	\$7,180.50
12/20/2019	Prairie Rose Care Management	32326 Guardian/Conservator	\$150.00
12/20/2019	Rolling Hills CS Region	44301 Crisis Evaluation	\$225.00
12/20/2019	Scheinost, Tricia	74393 Commitment - Attorney	\$138.00
12/20/2019	SWITA	31354 Trans.	\$2,870.60
12/20/2019	The Sayer Law Group PC	74393 Commitment - Attorney	\$54.00
12/20/2019	VODEC	50367 Day Habilitation	\$843.50
			\$314,510.93